

Letter of Support from the Host Institute

Appendix No. 5 to the Terms and Conditions of the
PASIFIC Call 1



PASIFIC
www.pasific.pan.pl



This project has received funding from the European Union's Horizon 2020 research and innovation programme under the Maria Skłodowska-Curie grant agreement No 897639.

Maria Skłodowska-Curie Actions



LETTER OF SUPPORT FROM THE HOST INSTITUTE

.....
(name of the Institute, address of the registered seat)

Proposal title:

Applicant's full name:

Having reviewed the aforementioned Proposal, if it will be accepted for funding, the Host Institute declares as follows:

Article 1

The Host Institute declares to conclude a fixed-term, full-time employment contract with (Applicant's full name) for the entire duration of the Fellowship, funded within the PASIFIC Call 1.

Article 2

If the Fellowship is funded, the Host Institute commits to:

- 1) include the planned research activities carried out during the Fellowship in the action-based financial plan of the unit;
- 2) supervise the implementation of the Fellowship and monitoring if the funds are spent in a correct and justified manner;
- 3) provide the Applicants with resources necessary for the implementation of their research, including office/laboratory infrastructure and research equipment;
- 4) assign to the Applicant the Supervisor in the person of, responsible for scientific support to the project and facilitating Applicant's contacts with the local scientific community;
- 5) assign to the Applicant a Supporting Supervisor¹ in the person of
- 6) assign to the Applicant a research buddy in the person of, who will familiarize the Applicant with the research environment of the Host Institute and its rules and procedures;
- 7) provide administrative and financial support during the Fellowship, including support related to the arrival and stay of the Applicant in Poland, and appoint an employee responsible for its coordination in the person of.....;
- 8) organise, during the Fellowship, a Secondment at the following organisation:
.....²;
- 9) enable the Applicant to decide on the allocation of 1/5 of indirect costs of the project;

¹ Applies only to interdisciplinary projects.

² If such a secondment was foreseen in the Proposal.

- 10) support the Applicant in obtaining the required approvals, opinions, permits or authorisations³;
- 11) respect the principles laid down in the “European Charter for Researchers” and the “Code of Conduct for the Recruitment of Researchers”⁴;
- 12) apply for the “HR Excellence in Research” logo awarded by the European Commission no later than one year after concluding the Fellowship Agreement.

Article 3

Should no funding be awarded from the PASIFIC Call 1, this letter of support will not entail any obligations for the Host Institute.

Article 4

Declaration of the person indicated as the Applicant’s Supervisor is attached to this letter of support.

Letter of support signed (place, date):

.....
(authorised representative legible signature)

³ If research carried out as a part of the Fellowship requires formal certification that ethical standards are met during its conduct.

⁴ Commission Recommendation of 11 March 2005 on the European Charter for Researchers and on a Code of Conduct for the Recruitment of Researchers.



Appendix No. 1
to the Letter of Support
from the Host Institute

.....
(Supervisor's full name)

.....
(place, date)

.....
.....
(position and place of employment)

.....
.....
(contact details)

SUPERVISOR DECLARATION

I, the undersigned, declare that I am aware of the obligations arising from supervising the Fellowship of (Applicant's full name), and I commit to act as the Applicant's Supervisor, if the funding is awarded from the PASIFIC Call 1.

.....
(Supervisor's signature)

Appendix No. 2
to the Letter of Support
from the Host Institute

.....
(Supporting Supervisor's full name)

.....
(place, date)

.....
.....
(title and place of employment)

.....
.....
(contact details)

DECLARATION BY THE SUPPORTING SUPERVISOR

I, the undersigned, declare that I am aware of the obligations arising from supervising the Fellowship of (Applicant's full name), and I commit to act as the Applicant's Supporting Supervisor, if the funding is awarded from the PASIFIC Call 1.

.....
(Supervisor's signature)



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