

# Data required in the Proposal

Appendix 1 to the Terms and Conditions of the PASIFIC  
Call 2



This project has received funding from the European Union's Horizon 2020 research and innovation programme under the Maria Skłodowska-Curie grant agreement No 847639.

Maria Skłodowska-Curie Actions

## TABLE OF CONTENTS

<b>1. Data to be entered into the electronic form in the SEA system:</b>	<b>2</b>
1.1 Information on the Applicant:	2
1.2 Applicant's eligibility information	2
1.3 Proposal information:	2
1.4 Information on the Host Institute and the Supervisor	3
1.5 Budget description:	3
1.6 Ethics issues table (the Applicant should answer the following questions):	3
1.7 Information on research career breaks	7
1.8 Information on how the Applicant found out about the Programme (to choose from the list)	7
1.9 Access to pre-submission data	7
1.10 Applicant's declarations	8
<b>2. Required attachments</b>	<b>9</b>
2.1 Attachment B1 to the Proposal	9
2.2 Attachment B2 to the Proposal	9
2.3 Letter of Support from the Host Institute	9
2.4 A scan of a doctoral degree diploma or a scan of a diploma entitling to embark on a doctoral programme	9
2.5 Other documents	9
2.5.1 Letter of Support of the Institute Supporting the Host Institute	9
2.5.2 Ethics self-assessment	9
2.5.3 The document confirming the authorisation of person	9
2.5.4 The document confirming the career break	9

## **1. Data to be entered into the electronic form in the SEA system:**

### **1.1 Information on the Applicant:**

- a. first name,
- b. last name,
- c. date and place of birth,
- d. gender,
- e. nationality.

### **1.2 Applicant's eligibility information**

- a. To choose from: I have a PhD/ I do not have a PhD, but I have at least the 4-year equivalent research experience
- b. For PhD holders: date, place, and institution where the doctoral degree was obtained
- c. For those without a PhD:
  - i. date, place, country and institution where the degree/title entitling to embark on doctoral studies was awarded
  - ii. information on research experience gained since obtaining the degree entitling to embark on doctoral studies, i.e., starting and ending dates, institution, percentage of a full-time, type of experience
- d. The Table "Places of Residence" with information about the Applicant's countries of residence during the past 3 years before the closing date of the Call (starting date, ending date, country).
- e. The Table "Places of main activities" with information about places of main life activities during the past 3 years before the closing date of the Call (start date, end date, country, institution, type of activity selected from the list)

### **1.3 Proposal information:**

- a. Evaluation Panel (to choose from the list specified in Appendix 2)
- b. Discipline (to choose from the list)
- c. Keywords (to choose from the list)
- d. Free Keywords indicated by the Applicant
- e. Check-box to indicate if the project is interdisciplinary; in such a case there is a possibility to choose the second panel, research area, keywords from the list and free keywords indicated by the Applicant

- f. Acronym
- g. Title
- h. Abstract (max. 2000 characters)

#### **1.4 Information on the Host Institute and the Supervisor**

- a. Host Institute (to be chosen from the list)
- b. Name and Surname of the Supervisor
- c. In case of Interdisciplinary Proposals, the possibility of choosing the option “I will have a Supporting Supervisor”
- d. In case of checking “I will have a Supporting Supervisor” box, the Applicant gives the name and surname of the Supporting Supervisor and chooses the Institute where the Supporting Supervisor is employed from the drop-down list.

#### **1.5 Budget description:**

The description of the budget includes:

- a. Fellow’s declaration of being entitled to the family allowance
- b. List of cost items with a description, the cost in PLN and EUR and the cost category
- c. Budget table is automatically generated on the basis of the cost items list inserted by the Applicant, grouped in the following cost categories:
  - Fellow’s remuneration
  - Family allowance
  - Supervisor’s remuneration
  - Other personnel costs
  - Equipment
  - Consumables
  - Travel costs
  - Publications
  - Dissemination activities
  - Other
  - Total direct costs
  - Total indirect costs
  - Total estimated eligible costs

#### **1.6 Ethics issues table (the Applicant should answer the following questions):**

##### **1. HUMAN EMBRYOS/FOETUSES**

Does your project involve Human Embryonic Stem Cell (hESC) research?

Does your research involve the use of human embryos?

Does your research involve the use of human foetal tissues or cells?

## 2. RESEARCH WITH HUMAN PARTICIPANTS

Does your research project involve human participants?

Does your research include physical interventions on the study participants?

If your research involves processing genetic information, see also Section 4.

## 3. HUMAN CELLS/TISSUES

Does your research involve human cells or tissues (other than human embryos/foetuses, i.e. Section 1)

## 4. PERSONAL DATA

Does your research involve personal data collection and/or processing?

Does your research involve further processing of previously collected personal data (secondary use)?

## 5. ANIMALS

Does your research involve animals?

## 6. SCIENTIFIC COOPERATION WITH COUNTRIES OUTSIDE THE EUROPEAN UNION (EU)

Where non-EU countries are involved in the research, do the research activities undertaken in those countries raise potential ethical issues?

Do you plan to use local resources (e.g. animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, samples of endangered fauna or flora, etc.)?

Do you plan to import any material – including personal data – from non-EU countries into the EU?

Do you plan to export any material – including personal data – from the EU to countries outside the EU?

If your research includes low and/or lower middle income countries, are there any benefit sharing activities planned?

Could the situation in the country potentially endanger persons taking part in the research?

## 7. ENVIRONMENT, HEALTH AND SAFETY

Does your research involve the use of elements that may cause harm to the environment, animals or plants?

Does your research deal with endangered fauna and/or flora and/or protected areas?

Does your research involve elements that may cause harm to humans, including research staff?

## 8. DUAL USE

Does your research involve dual use items within the meaning of Regulation No. 428/2009 or other items for which an authorisation is required?

## 9. FOCUS ON CIVIL APPLICATIONS

Could your research raise concerns about an exclusive focus on civil applications?

## 10. MISUSE

Is there a risk of potential misuse of research results?

## 11. OTHER ETHICAL ISSUES

Are there any other ethical issues to consider in the research?

If you answered Yes to any of the questions above, answer the specific questions

### 1. HUMAN EMBRYOS/FOETUSES

Does your project involve Human Embryonic Stem Cell (hESC) research?

- Will they be directly derived from embryos?
- Are they pre-established cell lines?

Does your research involve the use of human embryos?

- Will your research lead to their destruction?

Does your research involve the use of human foetal tissues or cells?

### 2. RESEARCH WITH HUMAN PARTICIPANTS

Does your research project involve human participants?

- Are they volunteers for social or human sciences research?
- Are they persons unable to give informed consent?
- Are they particularly vulnerable individuals or groups?
- Are they children/minors?
- Are they patients?
- Are they healthy volunteers participating in medical research?

Does your research include physical interventions on the study participants?

- Does your research involve invasive techniques?
- Does your research involve biological sampling?

If your research involves processing genetic information, see also Section 4.

### 3. HUMAN CELLS/TISSUES

Does your research involve human cells or tissues (other than human embryos/foetuses, i.e. Section 1)

- Are they commercially available?
- Will they be obtained as part of the project?
- Will they be obtained within another project, laboratory or institution?

- Are they deposited in a biobank?

#### 4. PERSONAL DATA

Does your research involve personal data collection and/or processing?

- Does it involve the collection and/or processing of sensitive personal data (e.g. concerning health, sex life, ethnic origin, political opinions, religious or philosophical beliefs)?
- Does your research involve processing genetic information?
- Does it involve tracking or observing participants?

Does your research involve further processing of previously collected personal data (secondary use)?

#### 5. ANIMALS

Does your research involve animals?

- Are they vertebrates?
- Are they non-human primates?
- Are they genetically modified?
- Are they cloned farm animals?
- Are they endangered species?
  - Please list these species (up to 1000 characters)

#### 6. SCIENTIFIC COOPERATION WITH COUNTRIES OUTSIDE THE EUROPEAN UNION (EU)

Where non-EU countries are involved in the research, do the research activities undertaken in those countries raise potential ethical issues?

- Please list these countries (up to 1000 characters)

Do you plan to use local resources (e.g. animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, samples of endangered fauna or flora, etc.)?

Do you plan to import any material – including personal data – from non-EU countries into the EU?

- Please specify material and countries involved (up to 1000 characters)

Do you plan to export any material – including personal data – from the EU to countries outside the EU?

- Please specify material and countries involved (up to 1000 characters)

If your research includes low and/or lower middle income countries, are there any benefit sharing activities planned?

Could the situation in the country potentially endanger persons taking part in the research?

#### 7. ENVIRONMENT, HEALTH AND SAFETY

Does your research involve the use of elements that may cause harm to the environment, animals or plants?

Does your research deal with endangered fauna and/or flora and/or protected areas?

Does your research involve elements that may cause harm to humans, including research staff?

## 8. DUAL USE

Does your research involve dual-use items within the meaning of Regulation No. 428/2009 or other items for which an authorisation is required?

## 9. FOCUS ON CIVIL APPLICATIONS

Could your research raise concerns about an exclusive focus on civil applications?

## 10. MISUSE

Is there a risk of potential misuse of research results?

## 11. OTHER ETHICAL ISSUES

Are there any other ethical issues to consider in the research?

- Please specify (up to 1000 characters)

### 1.7 Information on research career breaks

To choose from: I am entitled to the extension of the 5-years period from which the track record of scientific achievements/ I am not entitled to the extension of the 5-years period from which the track record of scientific achievements. Should the Applicant has had a career break of more than 90 days due to civil service, military service, their or their close family member's long-term illness, maternity, or paternity leave during the past 5-years from which the track record is presented, they can present their track record from the period prolonged by the period of the documented career break. In such a case, the Applicant is obliged to attach the documents confirming the career break and its duration to the Proposal (paragraph 2.5.4.).

### 1.8 Information on how the Applicant found out about the Programme (to choose from the list)

The sources of information about the PASIFIC Programme shall be chosen from the list.

### 1.9 Access to pre-submission data

The Applicant can choose whether to give access to pre-submission data. The PASIFIC Team needs it to plan the evaluations. The pre-submission data is limited to: Project Acronym, Host Institute, Supervisor, Evaluation Panel, Discipline, Keywords, Abstract. Neither Part B nor any attachments(s) from the pre-submission data can be accessed by the PASIFIC Team before the call deadline.



### **1.10 Applicant's declarations**

- a. I declare that during the last three years before the Call's deadline, I have not worked, studied or lived in Poland for more than 12 months
- b. I declare that I am not employed on the basis of an employment contract at the Host Institute indicated in the application form.
- c. If funding is granted for a research fellowship within the PASIFIC Programme, I will not apply for the POLONEZ funding scheme announced by the National Science Center.
- d. I declare that the information contained in the application form is accurate and in accordance with the facts and law. I confirm that the scans of the documents attached to the application are consistent with the originals of these documents.
- e. I declare that if the application is selected for financing, I consent to the publication of a brief description of the research project (abstract) together with the information about the call results on the website of the Polish Academy of Sciences.



## 2. Required attachments

**2.1 Attachment B1 to the Proposal prepared in accordance with the template provided in Appendix 8 to the PASIFIC Call 2 Terms and Conditions**

**2.2 Attachment B2 to the Proposal prepared in accordance with the template provided in Appendix 9 to the PASIFIC Call 2 Terms and Conditions**

**2.3 Letter of Support from the Host Institute signed by the Director of the Host Institute, or a person authorised by the Director of the Host Institute (together with the attachment indicated in paragraph 2.5.3)**

**2.4 A scan of a doctoral degree diploma or a scan of a diploma entitling to embark on a doctoral programme**

### 2.5 Other documents

- 2.5.1 For Interdisciplinary Proposals involving more than one Institute, **Letter of Support of the Institute Supporting the Host Institute prepared in accordance with the template provided in Appendix 6 to the PASIFIC Call 2 Terms and Conditions**, signed by the Director of the Institute Supporting the Host Institute, or a person authorised by the Director of the Institute Supporting the Host Institute (together with the attachment indicated in paragraph 2.5.3)
- 2.5.2 In case of a positive answer to at least one question in the Proposal's section "Ethical Issues Table", the Applicants should prepare an **"Ethics self-assessment" in accordance with the template provided in Appendix 10 to the PASIFIC Call 2 Terms and Conditions**.
- 2.5.3 If the Letter of Support is signed by a person authorised by the Director of the Institute Supporting the Host Institute, **the documents confirming the authorisation of this person**.
- 2.5.4 If applicable, **the documents confirming the career break and its duration entitling to the extension of the 5-year period from which the Applicant's track record is presented**. In case the documents are in languages other than Polish or English, the Applicant is obliged to present the documents' sworn translation to Polish or English.



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